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# Nomination of Beneficiaries Form

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## IMPORTANT INFORMATION

OTAP is the brand name of Overseas Trust and Pension Ltd, Overseas Pensions and Benefits Ltd and Overseas Pensions Administration Ltd, (the Companies). The Companies are licensed by the Guernsey Financial Services Commission under the Regulation of Fiduciaries, Administration Businesses and Company Directors, etc (Bailiwick of Guernsey) Law, 2020. Overseas Trust and Pension Ltd and Overseas Pensions and Benefits Ltd are registered in Guernsey numbers: 55506 and 39935 respectively. Their registered office is 2nd Floor Elizabeth House, Les Ruettes Brayes, St Peter Port, Guernsey, GY1 1EW. Overseas Pensions Administration Ltd is registered in Alderney number: 1427 and its registered office is Millennium House, Ollivier Street, St Anne, Alderney, GY9 3TD.

Overseas Trust and Pension Limited is an authorised financial services provider in terms of the South African Financial Advisory and Intermediary Services Act ("FAIS") and is regulated by the Financial Sector Conduct Authority ("FSCA") of South Africa. FSP number 47261.

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We strongly recommend that clients take regulated financial and investment advice relevant to their individual circumstances. It is the responsibility of clients and their advisers to review the advice and investments at least annually. The product terms, risks and charges (including: initial, annual and exit) should be considered, understood and agreed with your Financial/Investment Adviser.

Past performance is not a reliable indicator of future results. Investment values and the income from them can go down as well as up and may be affected by changes in rates of exchange. An investor may not receive back the amount initially invested.

Data Privacy Statement: Please refer to our Data Privacy Policy published on the Overseas Trust and Pension website: [www.trustandpension.com/legal-and-regulatory](http://www.trustandpension.com/legal-and-regulatory)

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## Section 1 - Pension Plan

- OPES - South Africa
- OPES - International
- OPES - Spain
- OPES - Portugal
- COPIA - Guernsey
- COPIA - Drawdown
- COPIA - Retirement Plan
- Sentinel Preservation Trust

Other (please specify) \_\_\_\_\_

The terms and definitions contained in the relevant deed and scheme rules will always prevail over anything contained in this, or any other document. Any nomination of beneficiaries on this form is purely a non-binding expression of wishes on the part of the scheme Member and in no way inhibits the discretionary powers of the trustee. It should be remembered that in most countries, assets held in a pension trust do not form part of the member's estate on death and as such, the member does not deal with the allocation of the Pension Plan assets. Further, the deed and scheme rules will usually provide the trustee with a degree of discretion on the application of any value held in the member's account at the time of death of the member, typically between the member's family, financial dependents, the Member's personal estate or other nominate beneficiaries which is why it is important for Members to express their wishes at the time of establishing a pension plan and to periodically review and update those wishes should they change over time.

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## Section 2 - Personal Details

Title (e.g. Mr/Mrs/Miss/Ms/Dr/Other)	First name
Middle Names	
Surname	
Date of Birth	
Permanent Residential Address	
Post Code	Country
Email Address	Telephone
Plan Reference	

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## Section 3 - Beneficiaries

In the following section please provide details of the beneficiaries that you wish to receive benefits from your Pension Plan after your death. The Trustees and Plan Administrators will give consideration to the beneficiaries named in this form. Please ensure when completing this section that your nominations add up to 100%.

1. Create new Portfolio Trust/OPES/ SENTINEL/COPIA to receive benefits after your death?  Yes  No

If yes, please select the appropriate product by ticking the relevant box  OPES  Portfolio Trust  SENTINEL  COPIA

2. Title (e.g. Mr/Mrs/Miss/Ms/Dr/Other)

First name

Surname

Residential address

Post Code

Country

Home Telephone

Mobile Telephone

Email

Date of birth (dd mm yy)

Beneficiary's relationship to Member

Percentage of distribution %

Passport Number

Passport Issuer

Nationality

National ID No

Is the above-mentioned Nominated Beneficiary a Primary or Contingent Beneficiary?

Primary

Contingent

3. Title (e.g. Mr/Mrs/Miss/Ms/Dr/Other)

First name

Surname

Residential address

Post Code

Country

Home Telephone

Mobile Telephone

Email

Date of birth (dd mm yy)

Beneficiary's relationship to Member

Percentage of distribution %

Passport Number

Passport Issuer

Nationality

National ID No

Is the above-mentioned Nominated Beneficiary a Primary or Contingent Beneficiary?

Primary

Contingent

4. Title (e.g. Mr/Mrs/Miss/Ms/Dr/Other)

First name

Surname

Residential address

Post Code

Country

Home Telephone

Mobile Telephone

Email

Date of birth (dd mm yy)

Beneficiary's relationship to Member

Percentage of distribution %

Passport Number

Passport Issuer

Nationality

National ID No

Is the above-mentioned Nominated Beneficiary a Primary or Contingent Beneficiary?

Primary

Contingent



**Notes**

1. It is possible to request that death benefits are paid to a Portfolio Trust (short form discretionary trust), OPES (Retirement Plan), SENTINEL (Preservation Fund) or COPIA (Pension Plan), which will be established after your death.
2. Contingent Beneficiaries should be considered after the death of the Primary Beneficiaries.
3. If there is insufficient space on the Form to provide details of all the Beneficiaries that you wish to nominate, please complete the details on a separate page, then sign and attach to this Form.
4. You may change your Beneficiaries at any time by submitting a written request to the Trustee and Plan Administrator.
5. Any specific requests should be provided under separate written cover in the form of a 'Letter of Wishes' addressed to the Trustee and Plan Administrator.

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## **Section 4 - Member Declaration**

I hereby confirm that:

1. I am aware that the above expression of wishes is not legal binding on the Trustee of the Pension Plan; and
2. the terms of the deed and scheme rules shall prevail at all times; and
3. the information provided is complete, correct and that this document supersedes any previous nomination or Letter of Wishes that I may have given

Signature of Member

Print Name

Date